

FARLAM PARISH COUNCIL

Clerk: Allison Riddell
Unit 2
The Old Brewery
Craw Hall
Brampton
CA8 1TR
Tel: 016977 3382
Email: farlampc@hotmail.co.uk
<https://www.farlamparishcouncil.com>

8th September 2023

Dear Councillor,

You are summoned to attend a **MEETING** of the **FARLAM PARISH COUNCIL** that will be held in **HALLBANKGATE VILLAGE HALL** on **WEDNESDAY, 13th SEPTEMBER, 2023** at **7.30pm**.

Members of the public are welcome to attend

Please do not attend if you have covid symptoms

Allison Riddell

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence and approve reasons for absence.

2. REQUESTS FOR DISPENSATIONS AND DECLARATIONS OF INTEREST

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest and to receive declarations by elected and co-opted members of interests in respect of items on this agenda.

3. MINUTES

To authorise the Chairman to sign, as a correct record, the minutes of the meeting held on 12th July 2023. (copy herewith)

4. PUBLIC PARTICIPATION SESSION

4.1 PUBLIC PARTICIPATION -To receive comments and representations from members of the public in relation to any item on the Agenda. *(Members of the public are permitted to speak on any Agenda item for up to 15 minutes. Members of the public are not permitted to speak at any other time during the meeting unless invited to do so by the Chairman).*

4.2 CUMBERLAND COUNCILLOR REPORT – To receive a report from Councillor Dobson.

5. REPRESENTATIVES' REPORTS

To receive reports by representatives on Outside Bodies.

6. TOWN AND COUNTRY PLANNING APPLICATIONS

None at time of agenda publication.

7. NOTIFICATION OF DECISIONS

To note the following decision by Cumberland Council on an application on which the Parish Council had previously commented:-

- 23/0447 – Maryholme, Hallbankgate – Installation of 130KW biomass boiler and associated flue.
GRANTED

8. FINANCIAL MATTERS

8.1 BANK RECONCILIATION TO 14.8.23 – Report by Clerk. (copy herewith)

8.2 EXPENDITURE TO APPROVE/RATIFY* –

To approve/ratify the expenditure listed below and any additional items received before the meeting.

- £430.80 Solway Direct – commemorative seat*
- £373.06 A. Riddell – net wage to 30.09.23
- £186.40 HMRC – PAYE
- £300.00 Ross Farrimond – play area
- £3,694.42 Kompan – 50% prepayment for new play equipment
- £10.00 HSBC – Charges to 13.8.23

8.3 BUDGET/PRECEPT 2024/25

To consider future projects/proposals that would have a financial impact on the 2024/25 budget.

9. UPDATES –

To note the following and consider whether any further action should be taken:-

9.1 SID, NEAR HALLBANKGATE PRIMARY SCHOOL

Request for a SID to be located near Hallbankgate Primary School submitted to Cllr Roger Dobson, PC Leigh and Highways Officer K. Wilkinson on 25/7/2023.

No response received from Cllr Dobson or K. Wilkinson.

Response received from PC Leigh as follows - CRASH no longer operates and has evolved into Cumbria Road Safety partnership. They only deal with Collision Hot Spots and have no dealings with SID requests or speeding complaints. The parish council will have to go through the local Highways website for approval.

9.2 NOTICEBOARD AT FARLAM

Clerk responded to resident as agreed per Minute 039/23 and no further correspondence has been received.

Laminated signs 'Farlam Parish Council' to be submitted to meeting for members to consider placing on the noticeboard.

9.3 BOUNDARY STONE WALL AT PLAY AREA

Clerk wrote to Greenfield Estate's agents as agreed per Minute 040/23; 1- acknowledging that the PC was not responsible for the boundary stone wall but bringing to the agents attention the condition of the wall and the precarious tree and 2 – noting the lease date and that members looked forward to hearing from the agents nearer the lease date termination.

Response received as follows –

Thank you for your email. Responding to your two points I would comment;

1. The Estate has commissioned an independent Tree Survey and certain trees have been felled since with other work to follow. The Estate will be ensuring that all dangerous tree and tree boughs, etc. are dealt with as soon as possible.

I will take a look at this wall when next I am onsite, but as it is outwith the area granted to yourselves, it is as I have previously stated not your responsibility and will be dealt with as appropriate by the Estate.

2. Noted.

9.4 REGISTRATION OF VILLAGE HALL AND CAR PARK

Clerk requested an update from Cartmell Shepherd Solicitors.

Response received as follows - The application was submitted in March to the Land Registry. However, the Land Registry have a significant backlog of applications of this type and I would not be surprised if we do not hear anything further from the Land Registry until next year. The Land Registry have acknowledged they have the application.

I will be in contact again when I hear from the Land Registry.

10. PLAY AREA REPAIRS/MAINTENANCE

To receive an update from Councillors Brown and Burd.

11. HIGHWAY ISSUES

To consider the following:-

11.1 CAR PARK OPPOSITE HALL – Request from Village Hall Chairman for guidance on use of the car park and whether hall users have priority. The car park is often filled with walkers' vehicles and the occasional camper van overnight. If the hall users do have priority could permission be given for the Hall Committee to erect some signs (only when the hall is being used and parking required) stating 'Car Park Reserved for the Village Hall'.

11.2 SPEED REDUCTION REQUEST ON A689 – Request from resident for the parish council to support a reduction of the speed limit on the A689 through the hamlets of Coalfell, Follysyke and Roachburn from 60mph to 40mph.

(Full correspondence of the above items circulated to members by email)

12. HALLBANKGATE VILLAGE HALL

To note the addition of the commonly used name 'Hallbankgate Village Hall' to the Charity Commission Register. Lacy Thompson Hall will remain as the legal name but the more commonly used name should help grant bodies recognise the Hall and where it is.

13. CALC

To note that all CALC emails have been circulated to members. Emails requiring a decision are as follows:-

13.1 D-DAY 80, 6th June 2024 – To consider taking part.

13.2 HOW TO DECLARE A CLIMATE AND ECOLOGICAL EMERGENCY – To consider.

13.3 LOCAL PLANS – To consider responding to NALC'S consultation questions for the Levelling-up and Regeneration Bill: consultation on implementation of plan-making reforms.

14. CORRESPONDENCE RECEIVED BY THE CLERK

To note items of correspondence received since the last meeting requiring a decision:-

14.2 CUMBERLAND COUNCIL LOCAL COMMUNITY PANEL PRIORITIES – To consider a response to the proposed draft priorities.

15. AGENDA ITEMS FOR NEXT MEETING

To submit items for the next meeting and note that any further items for consideration should be submitted to the Clerk on or before 1st November 2023.

16. DATE OF NEXT MEETING

Wednesday 8th November 2023 – Hallbankgate Village Hall, 7.30pm.

17. PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

To consider resolving, in terms of the Public Bodies (Admission to Meetings) Act 1960, that, in view of the confidential nature of the business to be transacted, it is advisable in the public interest that the public be temporarily excluded and that they be instructed to withdraw.

18. WEBSITE

To consider the quotes received for a new website. (Information circulated by email)

FARLAM PARISH COUNCIL

MINUTES of the **MEETING** of **FARLAM PARISH COUNCIL** held in **HALLBANKGATE VILLAGE HALL** on **WEDNESDAY 12th JULY 2023** at 7.30pm.

PRESENT: Cllrs S. Burd (in the chair), I. Ashton, A. Broomhead, S. Dalton, S. Lingard, A. Lister and P. Scott.

IN ATTENDANCE: Clerk

029/23 ELECTION OF MEETING CHAIRMAN

AS the Chairman and Vice-Chairman were absent from the meeting, members voted to elect a Chairman for the meeting.

RESOLVED unanimously to the election of Councillor Burd as meeting Chairman.

030/23 APOLOGIES FOR ABSENCE

RESOLVED to note apologies for absence were received and agreed from Councillors Brown and Marsh. Cumberland Councillor Dobson also gave his apologies.

031/23 REQUESTS FOR DISPENSATION AND DECLARATIONS OF INTEREST

RESOLVED to note that no requests for dispensation were received and no declarations of interest were made.

032/23 MINUTES

RESOLVED to authorise the Chairman to sign the minutes of the meeting held on 10th May 2023, confirmed as a true and accurate record.

ACTION: SB

033/23 PUBLIC PARTICIPATION SESSION

RESOLVED to note there were no members of the public present.

RESOLVED to note a written report from Councillor Dobson was circulated to members, which included the following:-

- Community Panels – Inaugural meeting held on 29th June 2023
- A69 and the Carlisle Southern Link Road – Concerned at the knock-on effect that the opening of the road may have on the A69. At the next Cumberland Council meeting will ask the question to Councillor Rollo – *Will you and your officers bring increased pressure upon National Highways and the Department of Transport to de trunk the A69 by 2025 so that the lives of our primary school children and other residents are not unnecessarily put at further risk?*
- Cairn Bridge – Repairs to the bridge, located near Warwick Bridge, will commence on 24th July 2023.

034/23 REPRESENTATIVES' REPORTS

RESOLVED to note there were no reports.

Signed (Chairman).....

Date.....

035/23 TOWN AND COUNTRY PLANNING

Applications for planning consent were considered.

RESOLVED to advise Cumberland Council of the Council's comments as follows:-

035/23.1 MARYHOLME, HALLBANKGATE (23/0447) Installation of 130kw biomass boiler and associated flue.

No observations.

ACTION: Clerk

RESOLVED to note that as email responses were received from only 1 councillor, that no comments were submitted on the following application.

035/23.2 BLACKTHORN BANK COTTAGE, TINDALE FELL (23/0383) – Variation of condition 2 (approved documents) of previously approved application 23/0003 (Erection of single storey front, side and rear extensions to provide porch, store and kitchen) to amend the roof pitch and use of extensions to kitchen, office and utility.

036/23 FINANCIAL MATTERS**036/23.1 BANK RECONCILIATION to 14.06.23**

There was submitted a report by the Clerk on the reconciliation of the Council's financial records with its bank account statements.

RESOLVED to receive and note the bank reconciliation and balances to 14th June 2023 of £24,804.47.

036/23.2 EXPENDITURE TO APPROVE

RESOLVED to authorise the following expenditure for payment:-

- £373.06 A. Riddell – net wage to 31.07.23
- £93.20 HMRC – PAYE
- £508.52 Ross Farrimond – grass cutting
- £13.00 HSBC – Bank charges to 13.6.23

036/23.3 MONITORING REPORT

RESOLVED to note the monitoring report detailing income and expenditure to 30th June 2023 against the budget.

037/23 USE OF PERSONAL EMAILS

The Clerk reported on the use of personal emails for council business.

RESOLVED that the Clerk would investigate costs for the council website to be moved to Netwise.

ACTION: Clerk

Signed (Chairman).....

Date.....

038/23 SPEED INDICATION DEVICES (SID)**038/23.1 SID LOCATED AT EAST ENTRANCE TO HALLBANKGATE**

RESOLVED to note that the SID was now installed, working and appeared to be slowing traffic.

038/23.2 SID AT WEST ENTRANCE TO HALLBANKGATE

RESOLVED, after discussion, that the Clerk would email Cumberland Councillor Dobson and the police with a request for consideration of a SID to be installed at the west entrance to Hallbankgate near the primary school. The Parish Council would cover purchase, installation and ongoing maintenance costs of the device.

ACTION: Clerk

039/23 NOTICEBOARD AT FARLAM

A response from the resident who had removed the old parish council notice board without permission and installed a new one, was submitted to the meeting.

RESOLVED that the Clerk would write to the resident concerned accepting their apologies, confirming that no further action would be taken, however, that the Council would be making arrangements for official Parish Council notifications to be located in one side of the new noticeboard and the other side would remain as public use.

ACTION: Clerk

040/23 PLAY AREA**040/23.1 PLAY AREA LEASE**

A response had been received from Greenfield Estate's agents confirming that the maintenance and repair of the boundary stone wall was not the responsibility of the Parish Council as it was outwith the demised lease area. Also, that it was too early for the Estate to make a firm decision as to whether they would extend or renew the lease on its termination date of 31st August 2027.

RESOLVED to note the response and that the Clerk would write to the agents acknowledging that the Parish Council was not responsible for maintenance and repairs of the boundary stone wall but wanted to point out the condition of the wall and the precarious tree.

040/23.2 PLAY AREA REPAIRS/MAINTENANCE

It was reported that flags on the entry ramp had been vandalised.

RESOLVED that the Clerk would request the grass cutting contractor to remove the broken flags from the play area. The wall would be monitored for any further damage or required repairs.

ACTION: Clerk

041/23 CORONATION SEAT

RESOLVED to note that Councillor Lingard would inform the Clerk when the primary school children had made a decision on which colour they would prefer for a coronation seat. Once a decision was made, the Clerk would order the seat.

ACTION: SL/Clerk

Signed (Chairman).....

Date.....

042/23 CALC

RESOLVED to note that all CALC emails had been circulated to members and that the following required a formal decision:-

042/23.1 PLAN BEE

RESOLVED that the Council would sign up to the Cumbria Wildlife Trust's Plan Bee pledge by:-

- Reducing, and where possible, avoiding, the use of pesticides on our land
- Supporting and/or working with our community to create a pollinator friendly environment

ACTION: Clerk

043/23 CORRESPONDENCE RECEIVED BY THE CLERK –

RESOLVED to note that all correspondence had been circulated to members and that none required a formal decision.

044/23 AGENDA ITEMS FOR NEXT MEETING

- Reduction in speed limit (Councillor Lingard)

RESOLVED to note that any further items for consideration should be submitted to the Clerk on or before 6th September 2023.

045/23 DATE OF NEXT MEETING - Wednesday 13th September 2023, Hallbankgate Village Hall, 7.30pm.

046/23 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED, that, in view of the confidential nature of the business to be transacted (contract terms), that the public be temporarily excluded and that they be instructed to withdraw for the following agenda item.

047/23 PLAY AREA REPAIRS

Consideration was given to the quotes received for replacement of the swing set.

047/23.1 RESOLVED, after discussion, to accept the quote from Kompan for a galvanised steel swing set in the colour green with anti-wrap fixing for the seats and installation of associated safety surfacing in the sum of £9,140.85 (excl. VAT).

047/23.2 RESOLVED to vire the ear-marked reserves for a speed indication device to play area repairs to cover the cost of the new swings, and that grants from the local Community Panel and Farlam Parish Trust would be investigated for the purchase of a speed indication device if permission was granted from highways for installation.

047/23.3 RESOLVED that the Clerk would ask the grass cutting contractor to remove the old swing set.

ACTION: Clerk

Meeting closed at 8.50pm.

Signed (Chairman).....

Date.....

FARLAM PARISH COUNCIL
BANK RECONCILIATION AT 14th AUGUST 2023

HSBC ACCOUNT - 20476129

Balance b/f at 14/06/23	24,804.47		
Income	0.00	Expenditure	996.78
		Balance c/f	23,807.69
	24,804.47		24,804.47

Bank Reconciliation	
Balance per statement @ 14.08.2023	23,807.69
Less o/s cheques	

0.00
23,807.69

<u>Income</u>	<u>Date</u>	<u>Detail</u>	<u>£</u>	<u>Expenditure</u>	<u>Date</u>	<u>Detail</u>	<u>£</u>
				12.7.23		A Riddell	373.06
				12.7.23		HMRC	93.20
				12.7.23		Ross Farrimond	508.52
				5.7.23		Charges	13.00
				4.8.23		Charges	9.00
			0.00				996.78

	<u>Balance B/F</u>	<u>Balance C/F</u>
HSBC Account	24,804.47	23,807.69
	£ 24,804.47	£ 23,807.69

I certify that I have checked the above figures and am satisfied, to the best of my belief and knowledge, that they accurately represent the financial position of the Parish Council at the date indicated.